

FULL COUNCIL – PROGRESS REPORT

Appendix A

Item	Action Agreed at Committee	Action Taken	Responsibility	Time Schedule
<p>OFFICE</p>	<p>TO CONSIDER AND AGREE PURCHASING A LAPTOP VIA EXTERNAL FUNDING TO PROVIDE AN INTERNET RESOURCE FOR MEMBERS OF THE PUBLIC. Members considered the proposal by the Town Clerk and RESOLVED to purchase a laptop from external funding to provide an internet service to members of the public which will be restricted to services that have been reduced by other authorities as the library will be available for all other uses. Members noted the price quoted for the laptop inclusive of setup costs of £549.00 and approved that any costs which cannot be funded should be taken from the councils existing IT budget.</p>	<p>Funding rejected 19.04.21. Contacted Morrisons for community funding but do not provide funding to local authorities.</p>	<p>EDC</p>	<p>In Progress</p>
<p>EVENTS</p>	<p>TO CONSIDER AND AGREE THE RECOMMENDATIONS FROM THE WORKING GROUP REGARDING THE CHANGES TO THE COMMUNITY AWARDS FOR 2021. Members unanimously RESOLVED that due to the uncertainty of the Annual Town Meeting the awards for 2021 will be held at a separate event in September and as there will be many outstanding and significant contributions made to help residents during this time, the awards for 2021 will be changed to provide two awards in each category for Volunteer of the Year, Community/Charity of the Year and Best Business Contribution of the Year. It was also recommended that as it is anticipated that there will be several worthy recipients, that special recognition awards should be purchased. Members unanimously RESOLVED to purchase special recognition Parker Pen gifts and voted 8 for and 1 against to purchase six only. Members unanimously RESOLVED that any budget that exceeds the £500 set for the Community Awards will be taken from the</p>	<p>Council meeting 29th March - Date agreed for 20th September 2021. Recipients agreed by Town Mayor & Deputy Town Mayor on 12.08.21. Trophies received – War Memorial Booked.</p>	<p>EDC/LG</p>	<p>In Progress</p>

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<p>MEMORIAL GARDENS</p>	<p>allowance of £1,900 which had been moved to the Community Engagement budget from the Wildlife Day.</p> <p>Members AGREED unanimously that investigations should be made for the addition of a COVID-19 memorial to be included in the gardens with the potential of including a statue surrounded by raised beds to commemorate those that have lost their lives during the pandemic. It was noted that this should not be individually named. It was also AGREED that a press release should be issued as soon as possible to notify the community that this memorial will be considered.</p> <p>Members considered the proposals made and RESOLVED to agree the location submitted at the entrance of the gardens and that external funding or sponsorship should be sought to progress the project. Should this not be available the council would review its budget and consider a virement from an unused budget.</p> <p>Members RESOLVED to set up a working group consisting of Cllr J. Anderson, Cllr D. Anderson, Cllr Blackwell, Cllr E. Harvey, and Cllr Acott to review ideas for the gardens and submit these to the council for its progression.</p> <p>28.06.21 - Members noted the progress made so far and the additional information provided at the meeting following a visit to a stone masons on the 23rd June 2021 and RESOLVED unanimously to progress the project as agreed, to vire any required funds from the unused Wildlife Day budget and delegated the power to the Town Clerk in consultation with the Leader of the Council and the Policy & Finance Chairman to seek sponsorship and finalise the project without further consideration needed by the Council.</p>	<p>Press release done 23.02.21.</p> <p>Site visit with DB 01.03.21 – proposal agreed by council on 29th March.</p> <p>Working group meeting 24th May 2021 - progress report to full council 28th June.</p> <p>Plaque/sleepers/materials ordered – awaiting confirmation of plant sponsorship from Cllr Blackwell before this can proceed.</p>	<p>EDC/AW</p>	<p>In Progress</p>
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<p>BLUE PLAQUES</p>	<p>TO CONSIDER AND AGREE THE APPLICATIONS MADE FOR BLUE PLAQUES. Members considered the applications received and RESOLVED unanimously to purchase plaques for Nurse Ada Andrews and Clara James. Members requested that the Town Clerk investigate the proposed locations of the plaques on the Club in Lionel Road and the Friends of Concord Beach hut at the seafront.</p>	<p>Letter sent to CPBC & Labour Club 07.07.21. Permission to install Ada Andrews plaque confirmed by CPBC. Liaison with proposers for wording commenced 07.07.21. Wording agreed and proofs received. No response from Labour Club – asked Community Archive to suggest other location options 23.08.21. Plaques ordered – 24.08.21</p>	<p>EDC</p>	<p>In Progress</p>
<p>CANVEY LAKE</p>	<p>TO NOTE A VERBAL REPORT REGARDING THE BANK EROSION AT CANVEY LAKE WITH INVESTIGATED COSTS AND CONSIDER AND AGREE HOW THE COUNCIL WISH TO PROCEED. Members noted the investigations, costs obtained and the site visit which took place on the 16th June 2021 and RESOLVED that as the bank erosion is mainly caused by water flow from the pumps the Town Clerk should contact the Environment Agency for assistance with any costings to prevent further erosion.</p>	<p>Letter sent to EA 28.07.21. Response received 05.08.21.</p>	<p>EDC/AW</p>	<p>In Progress</p>
<p>TO CONSIDER AND AGREE INSTALLING ADDITIONAL FISHING PREVENTION POSTS AT A COST OF £575.00. Members considered the request from a resident to install additional fishing prevention posts and RESOLVED 10 in favour and 1 against to install the posts as requested and to appoint CB Landscapes at a cost of £575.00.</p>	<p>Completed 7th July 2021</p>	<p>AW</p>	<p>Completed</p>	

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	<p>TO CONSIDER AND AGREE THE INSTALLATION OF ADDITIONAL GUARD RAILS AT THE DENHAM ROAD BRIDGE FOLLOWING A REQUEST FROM ECC REGARDING HEALTH & SAFETY CONCERNS. Members considered the request from ECC following a complaint made by a resident regarding the H&S issues at this location and RESOLVED unanimously to appoint Savage Metal Works to install guard rails at either end of Denham Road bridge at a cost of £1,820.00.</p>	<p>Scheduled 2nd September.</p>	<p>AW</p>	<p>In Progress</p>
<p>EALC</p>	<p>TO NOTE THE LETTER SENT TO THE EALC REGARDING THE AFFILIATION FEES, THE RESPONSE RECEIVED AND AGREE HOW TO RESPOND. Members noted the letter sent to the EALC in relation to its request at a meeting on the 4th May 2021 and was disappointed that there had been no acknowledgment made and a response received from the Chief Executive Officer which would have been the correct procedure. Members RESOLVED unanimously that the Town Clerk respond advising that the council does not wish to attend a meeting with the chairman as requested until it has decided and considered the benefits of staying with the EALC.</p>	<p>Letter sent 27.07.21.</p>	<p>EDC</p>	<p>Completed</p>